



Roll No.: 11894I

School Outings Procedures

School trips are arranged by the School to present the children with a new environment in which they can observe, investigate and relate their findings to their own environment. School trips are arranged at the discretion of the class teacher and principal. Parental permission will be required in advance of all trips.

A school trip is any occasion when a group or an individual child is taken off the school campus. This list is not exhaustive and includes: class trips, swimming classes, sporting events, local amenities visits, life-skills shopping experiences.

- All School Outings will be arranged in consultation with the Principal.
- Pupils' behaviour on tours will be in compliance with the Code of Behaviour, the Acceptable Use of Technology Policy, Bí Cineálta and other relevant school policies.
- The Principal will determine the child/adult ratio necessary for each outing on an individual basis
- The Principal and class teacher will determine an appropriate form of transport and plan accordingly
- Teachers/accompanying adult with endeavour to check shared spaces are empty/available eg. toilets/changing areas before allowing pupils to enter
- Parents will be provided with prior notification and relevant details of an outing
- A Class list and First Aid bag must be brought on each outing
- Where a parent(s) is required to accompany an outing, the school must ensure that they have been fully Garda Vetted.

Josephine Henry
24th June 2026

Donncha Cleary - Principal
24/6/26
